

## **GLAST Project** **Configuration Control Board (CCB) Minutes**

A GLAST Project CCB Meeting was held on Thursday, February 28, 2002, at 3:00 p.m., in Building 16, Room 8E (Liz Citrin's Office).

**CCB No.:** CCB-001

**List of Attendees:**

Liz Citrin, Scott Lambros, Mark Seidleck, Joy Bretthauer, Norman Rioux, Arlin Bartels, Bill Browne, Dennis Small, Ed Shippey, Erik Andrews, Arun Guha, Bill Hensley, Jim Chipouras

The Following CCRs were discussed and dispositioned:

<b><u>CCR No.</u></b>	<b><u>Subject</u></b>	<b><u>Sponsor</u></b>
433-0008	"Update GLAST MSS Applicable Documents List"	Norman Rioux

**Disposition:** *Approved as Submitted.* The purpose of this CCR was to update the Applicable Documents section of the Mission System Specification with the current revisions of the documents.

**Actions items:**

The GLAST Project CMO will obtain CCR approval signature from the GLAST Project Manager on the CCR form and incorporate the approved changes to the Mission System Specification.

<b><u>CCR No.</u></b>	<b><u>Subject</u></b>	<b><u>Sponsor</u></b>
433-0009	"Update the GBM Mass Allocation"	Norman Rioux

**Disposition:** *Approved as Submitted.* The purpose of this CCR was to increase the GBM mass allocation by 15 kg. It was decided that the total observatory mass should also be increased by 15 kg in the Mission System Specification as a separate CCR.

**Actions items:**

The GLAST Project CMO will obtain approval signature from the GLAST Project Manager on the CCR form and incorporate the approved changes to the Mission System Specification.

Norman Rioux will submit another CCR to the Mission System Specification that increases the total observatory mass by 15 kg.

<u>CCR No.</u>	<u>Subject</u>	<u>Sponsor</u>
433-0010	"Update the Data Handling Information in the MSS"	Norman Rioux

**Disposition:** *Deferred.* The purpose of this CCR was to update the data handling information and remove over specified requirements in the Mission System Specification. This CCR was deferred since the most current change pages were not included in the CCB review package. This CCR will be withdrawn and a revised CCR will be submitted containing the corrected change pages.

**Actions items:**

Norman Rioux will submit a revised CCR to the Mission System Specification that contains the updated change pages.

<u>CCR No.</u>	<u>Subject</u>	<u>Sponsor</u>
433-0011	"Update the Orbital Requirements in the MSS"	Norman Rioux

**Disposition:** *Approved with Changes.* The purpose of this CCR was to update the orbital requirements in the Mission System Specification to specify an orbit altitude range over which the observatory must function. This CCR was approved with a change to the cost impact designation from "none" to "small" on the CCR form. It was determined that this cost impact will not result in a contract modification.

**Actions items:**

The GLAST Project CMO will change cost impact designation on the CCR form from "none" to "small", obtain approval signature from the GLAST Project Manager on the CCR form and incorporate the approved changes to the Mission System Specification.

Minutes approved by:

  
 Liz Cittern  
 GLAST Project Manager  
 (GLAST Project CCB Chairperson)

Minutes prepared by: Jim Chipouras, GLAST Project Configuration Management Office